

**FAM AND BA TRIP POLICY**  
**Familiarization and Business Appreciation Trips**

**PROPOSED OBJECTIVE:**

To encourage WSC members to become involved in leading ski trips and administration of the club; therefore, only previous trip leaders, WSC officers, and voting council members will be eligible to participate in these trips.

**DEFINITIONS:**

FAM trips are those offered by travel agencies and resorts at a reduced cost to WSC, so trip leaders and assistant trip leaders can become familiar with various ski areas as potential destinations for WSC trips. BA trips are those offered by travel agencies and resorts at a reduced cost to WSC for past business activity.

**POLICIES:**

All FAM and BA trips shall be allocated or authorized through the WSC Vice-President (WSC VP). The functions of the WSC VP in this task are: maintain a list of WSC members eligible for FAM and BA trips, make a determination whether a trip is a FAM or BA, contact and select eligible members when a FAM or BA trip is available, report to council monthly on FAM and BA trip allocations and maintain a file of all FAM and BA trip reports.

All FAM or BA trip costs will be the responsibility of the member. WSC will NOT reimburse members for FAM or BA costs. FAM trip costs also cannot be recovered as trip expenses in a future club trip.

All FAM and BA trips require a written report to be submitted within 30 days after the conclusion of trip to the WSC VP. The report will include ski area impressions, lodgings available, food, facilities, costs, and any other amenities and highlights. If no report is submitted, the member will not be eligible for future FAM and BA trips for a period of 3 years.

Two eligibility lists will be maintained: one for FAM trips and one for BA trips. For FAM trips, the following members will be included on the list – All members who have been trip leaders or assistant trip leaders on week-long trips (4-7+ days) within the past two (2) ski seasons. First priority will be given to eligible trip leaders. Assistant trip leaders will have 2<sup>nd</sup> priority. For day/weekend trip FAMs, day/weekend trip leaders and assistant trip leaders will also be eligible. For BA trips, the following members will be included on the list – All members who have been trip leaders/assistant trip leaders for week long trips within the past two (2) ski seasons and all current WSC officers and voting council members.

Only one (1) trip per member per year (e.g. – A member taking a FAM trip would not be eligible for a BA trip unless all other eligible members were contacted first and declined).

If a FAM or BA trip is offered directly to a trip leader/assistant trip leader, the trip leader or assistant trip leader will inform the agency or resort that WSC policy is to allocate these trips via the WSC VP, not accept directly.

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- Continued from Previous Page -

**SELECTION CRITERIA:**

The WSC VP will maintain separate FAM and BA eligibility lists. A member can only appear on each list once, however, a member may be on both lists simultaneously depending on eligibility.

For FAM trips, the WSC VP will contact all eligible members ensuring that all eligible members receive notice of available FAM trips.

For FAM trips, eligible members may contact the WSC VP and ask for preference to destinations where they are considering a future trip. In this case, the WSC VP will give priority to these members if a FAM trip becomes available to the proposed destination. If multiple members have asked for preference to the same destination, then the person who contacted the WSC VP first will be given preference, subject to the WSC VP's discretion used to assure that the FAM trips are spread around fairly to all eligible members.

For FAM trips, new/current season trip leaders who do not yet meet eligibility requirements or day/weekend trip leaders/assistant trip leaders may contact the WSC VP and ask for preference to proposed trip destinations. In this case, they will be given preference if no currently eligible members have expressed interest in the trip.

For BA trips, the WSC VP will email all eligible members ensuring that all eligible members will receive notice of available BA trips.

If only a short time is available for the WSC VP to contact a member about FAM trip or BA trip availability, the WSC VP at his/her discretion may proceed down the list if a member cannot be reached.

Determination of who attends the FAM and BA trips shall be made in the reasonable judgment of the WSC VP. If there is a disagreement with the WSC VP's decision, that decision may be appealed to the WSC President, whose decision shall be final.

**PUBLICATION OF POLICY:**

This policy will be published on the WSC website, as well as, once/year in the October monthly club newsletter ("Snow Plow Scrapings") to coincide with the beginning of the ski season and FAM trip offers.

Approved by Council 2/24/2020