

## **WILMINGTON SKI CLUB**

### ***Trip and Activity Sign-Up Policies***

#### ***1.2 Sign-Up Order and Limits***

A member is signed up on a trip list when a check for that member is presented to the trip/activity leader. Spots on trip lists and wait lists will be assigned in the order in which the checks are received by the trip/activity leader.

A single member may sign up themselves and only one other member for the same trip at the initial sign-up meeting. It is prohibited for a single member to sign up more than one additional member at this initial sign-up meeting. A single member may sign up more than two members any time after the initial sign-up meeting. A family member may sign up the entire family at the initial sign-up meeting, or a family may sign up themselves and one additional member. (that is not part of their family) for the same trip at the initial sign-up. It is prohibited for a family member to sign up more than their entire family or more than one additional member at this initial sign-up meeting. A family member may sign up more than their family or two persons any time after the initial sign-up meeting.

#### ***1.3 Trip Leader/Co -Leader/Meeting Worker Sign -Up Privileges***

When more than one trip and/or activity begins sign-ups on the same date, the Leaders and Co-Leaders and **essential meeting workers** may sign up for the other trips/ activities before 7:30 p.m. on the night of initial sign-ups. These Leaders and Co-leaders may sign up **one** other person or their family **for the same trip**.

This privilege is meant to protect a trip/activity leader/**meeting worker** from losing an opportunity to go on another trip/activity due to their own sign-up **meeting** responsibilities.

**Essential meeting workers are (but not limited to): Meeting Chairman/Coordinator, Membership Chairman, Sign -In person and ticket passers. To allow flexibility, the number of essential workers is determined by Council, may vary from time to time but should be kept to the minimum needed for smooth operation of the event.**

#### ***2.0 Mail Sign-Ups***

Members may sign up for a trip/ activity by mailing a check and appropriate note to a trip/activity leader or co-leader.

##### ***2.1 Trip List and Wait List Spots***

Spots on Trip Lists and Wait Lists will be assigned by the date on which the trip/activity leader or co-leader receives a check in the mail. The Ski Club will not consider the postmark date or delays in U.S. mail delivery in assigning a spot on a Trip List or a Wait List.

##### ***2.2 Early Mail Sign-Ups***

When mail sign-ups are received before the initial sign-up at the monthly membership meeting, the mail sign-ups will be added to the Trip List or the Wait List after the conclusion of initial sign-ups at the monthly membership meeting.

#### ***3.0 Phone Sign-Ups***

A spot on a Trip list or a Wait List may not be reserved by contacting a Trip /Activity Leader or Co-Leader. Spots on a Trip List or a Wait List are assigned only when the initial deposit check is received as described above in section 2.0 Mail Sign-Ups.

#### ***4.0 Wait List***

Spots on Wait Lists are assigned by the order in which checks are received by a Trip leader or Co-Leader. This includes checks received by mail, in person, or at monthly meeting.

Approved **August 2008**